

Your Invitation to...

National Police Week 2008

Washington, DC

National Police Week Agenda

Early Arrival Day: Monday, May 12, 2008

Official Arrival and Check-In Day: Tuesday, May 13, 2008

Dates of Planned Activities: May 13-17, 2008

Official Departure Day: Saturday, May 17, 2008

Registration Deadline is March 24, 2008

**Official Observance Dates for
National Police Week 2008 are May 11-17.**

*Read this Invitation in its entirety before
completing the Registration Form.*

May 15 was designated National Peace Officers' Memorial Day in 1962 by President John F. Kennedy. The calendar week containing May 15 was designated as National Police Week. Each year national activities are held each year in Washington, DC, to honor law enforcement officers who made the ultimate sacrifice the previous year and to offer support to their survivors as well as survivors of past years.

A series of events comprise National Police Week:

- The National Law Enforcement Officers Memorial Fund sponsors its Candlelight Vigil on May 13.
- Concerns of Police Survivors sponsors its two-day National Police Survivors' Conference on May 14 and 16.
- The Grand Lodge Fraternal Order of Police and its Auxiliary sponsor their National Peace Officers' Memorial Service on May 15.

We hope you will decide to attend all of these events.

Please keep this invitation packet for future reference.

Who Needs to Register for National Police Week Events?

1. All surviving family members of 2007.
2. All returning surviving family members of prior years who plan to attend the National Police Survivors' Conference, the Candlelight Vigil, and/or the National Peace Officers' Memorial Service.
3. The **ONE** officer per agency who has been assigned to serve as the official "Memorial Service Escort Officer" for a surviving family at the May 15 National Peace Officers' Memorial Service. However, due to the large number of officers killed in 2007 and the increase in survivors attending National Police Week 2008, this "Memorial Service Escort Officer" will need to secure hotel reservations by calling Haines Hotel Services at 301-865-1631 or email Eileen@haineshotelservices.com.

To honor law enforcement officers killed in the line of duty,
The National Law Enforcement Officers Memorial Fund
invites you to the

20th Annual Candlelight Vigil

Tuesday, May 13, 2008, at 8:00 p.m.

At Judiciary Square ~ Site of the
National Law Enforcement Officers Memorial
in Washington, DC.

National Law Enforcement Officers Memorial Fund • 202-737-3400
website: nleomf.com
email: vigil@nleomf.com
Metro: Red Line - Judiciary Square

Concerns of Police Survivors, Inc.

invites you to the

2008 National Police Survivors' Conference

On Wednesday, May 14 and Friday, May 16, 2008

Beginning at 9:00 a.m. each day at the
Hilton Alexandria Mark Center Hotel

5000 Seminary Road - Alexandria, Virginia

Concerns of Police Survivors • 573-346-4911
website: nationalcops.org
email: cops@nationalcops.org

The Grand Lodge

Fraternal Order of Police Auxiliary

and the Grand Lodge Fraternal Order of Police

request the honor of your presence at the

27th Annual National Peace Officers' Memorial Service

on Thursday, May 15, 2008, at 12:00 noon on

the West Front of the United States Capitol,
Washington, DC.

Fraternal Order of Police • 202-547-1651
website: Policeweek.org
email: npomsaux@aol.com

If you are a 2007 surviving family member, we encourage you to book your hotel rooms through C.O.P.S. by completing information in the enclosed registration package.

If you do not stay at one of the official National Police Week hotels, transportation to and from the airport and to and from all activities will be your responsibility.

THE ACTIVITIES THAT COMPRISE NATIONAL POLICE WEEK:

The 20th Annual Candlelight Vigil at the National Law Enforcement Officers Memorial is on Tuesday, May 13, at 8:00 p.m. Shuttle buses will transport people staying at Conference hotels to and from the Candlelight Vigil; however, it is strongly suggested that those attending the Candlelight Vigil have an early dinner prior to boarding the buses at the hotels. Seating at the Vigil is extremely limited and is reserved for both current and past-year survivors only on a first-come, first-served basis. Law enforcement officers are requested to join the ranks of other officers who remain standing during the ceremony. The ceremony concludes at 9:00 p.m. and the reading of the newly-engraved names from 2007, as well as historical names, will begin immediately afterwards. The entire program will end at approximately 10:00 p.m. Inquiries specifically about the Candlelight Vigil should be directed to the National Law Enforcement Officers Memorial Fund at 202-737-3400; email: vigil@nleomf.com or at www.nleomf.com.

The National Police Survivors' Conference provides all surviving family members and affected co-workers the opportunity

to meet other survivors, talk with mental health professionals, and attend seminar sessions that will help you and your family to address your grief issues. The National Police Survivors' Conference will be held on Wednesday and Friday, May 14 and 16, beginning at 9:00 a.m. each day at the Hilton Alexandria Mark Center Hotel. For additional information, contact C.O.P.S. at 573-346-4911; website: www.nationalcops.org; email: cops@nationalcops.org. The *meals* that are *provided* are *only for surviving families* who attend the Conference sessions.

The National Peace Officers' Memorial Service honors officers who died in the line of duty during the previous calendar year. The Memorial Service will be held on Thursday, May 15, on the West Front of the United States Capitol at 12:00 noon. The Service will last about 2 ½ hours. **Surviving families of 2007** will have the opportunity to take part in the Memorial Service by placing a flower into a large memorial wreath; however, the number of family members afforded this opportunity will be limited. For additional information, contact the FOP at 202-547-1651, e-mail: npomsaux@aol.com.

OTHER ACTIVITIES:

The Troopers' Tour of the Capital is a 2-hour bus tour of the sights of Washington, DC. The tour will be held on May 14 from 7:15 p.m. until 9:15 p.m. **Survivors of 2007** are invited to tour the sights compliments of the State Trooper organizations nationwide.

C.O.P.S. will host a "**Picnic in the Park**" on Friday, May 16, beginning at 5:00 p.m. Transportation will be provided to and from the event. A bar-b-que dinner, soft drinks, and special entertainment afford survivors a time to unwind and enjoy new friends and fellow survivors.

BUSING TO THE EVENTS:

Transportation to the Candlelight Vigil, the Memorial Service, and shuttle service between the National Police Week hotels is available to any National Police Week participant without cost. You will need to complete the registration form showing that your family will need transportation to the Candlelight Vigil and the Memorial Service even if you plan to attend only those events.

TRAVEL REQUIREMENTS:

People traveling long distances may want to consider arriving in Washington, DC, on May 12 to eliminate the rush they could be under on May 13 to get into the city, check-in at the hotel, and pick-up National Police Week credentials. If you plan to arrive before the official arrival days, hotels are available for your use. Early Arrival Day, Monday, May 12, and the Official Arrival Day, Tuesday, May 13, will have local officers coordinating airport pick-up for survivors at **Ronald Reagan National Airport only** between 9:00 a.m. and 6:00 p.m. If you are flying into Washington and arrive on any other date, at any other time, or at any other airport, you will need to use the hotel airport shuttle service or take a cab to your hotel. Need help making flight arrangements? Contact Corporate Travel at 1-800-203-6543.

If traveling by automobile, request directions and parking fees from the hotel after you receive your hotel confirmation.

HOTEL RESERVATIONS:

Hotel reservations for National Police Week hotels are handled by C.O.P.S. and the "Hotel Accommodations" form, Page 5 of the Registration packet, is the tool to secure those reservations. Hotels are now charging for early departures. Please be sure of the date of your departure

before completing the Hotel Accommodations form.

The host hotel for National Police Week is the Hilton Alexandria Mark Center, 5000 Seminary Road, Alexandria, Virginia 22311 (703-845-1010), but with the anticipated large crowd there are also several overflow hotels with varying nightly costs from \$163.80 to \$205.80 per night. When requesting your rooms on the "Hotel Accommodations" form, provide a credit card number to guarantee your reservations and an email address on Page 2 of the registration form so the hotel can provide you a confirmation number. People are responsible for their own hotel costs. The deadline date for securing rooms through C.O.P.S. is **March 24, 2008**.

To reserve a room for your entire stay, a **credit card** will be needed to guarantee the first night's costs.

C.O.P.S. WILL NOT BE RESPONSIBLE FOR FINDING HOTEL ACCOMMODATIONS FOR ANYONE WHO RESPONDS AFTER THE MARCH 24 DEADLINE DATE.

DAILY TRANSPORTATION:

Shuttle buses run between all official National Police Week hotels, so staying at an overflow hotel will not be a problem. Shuttle buses will run May 13-16.

OTHER ACTIVITIES AND NEEDED INFORMATION:

"C.O.P.S. KIDS/TEENS" ACTIVITIES FOR CHILDREN/STEPCHILDREN AND SIBLINGS OF FALLEN OFFICERS: Deceased officers' children/stepchildren and siblings, between the ages of **5 and 19**, attend grief group-counseling sessions on May 14 and May 16 at the FBI Academy and the Fairfax County Criminal Justice Academy

while the adults are in seminar sessions. Transportation and lunch are provided on both days. Age-appropriate fun and social activities as well as evaluations and counseling for each child's mental and emotional well-being are planned.

After registration information is received, details on the "C.O.P.S. Kids/Teens" activities will be sent along with a request for additional information on the child(ren)'s well-being. If you have questions about the activities, call the C.O.P.S. office to discuss your concerns.

Pre-planning is vitally important to the success of these activities for the children. Children must be pre-registered and must attend both days of the "C.O.P.S. Kids/Teens" events. The check-in date is May 13 during the same hours as the adult check-in at the Hilton Hotel.

DAY CARE: Children/stepchildren and siblings (infant to age 5) of fallen officers can attend C.O.P.S.' Childcare at the Hilton Alexandria Mark Center Hotel during seminar hours only on May 14 and May 16. Lunch is provided.

YOUR COST: You will be responsible for your transportation to and from Washington, DC, your housing accommodations while you are there, and about half of the meals over the four days of planned events. Survivors of 2007 may be able to find help with transportation and hotel costs from their agencies or local police organizations.

RETURNING SURVIVORS: If you have attended National Police Week before and plan to attend only the Candlelight Vigil and Memorial Service, you do not have to pay a registration fee. However, if you are attending any C.O.P.S.-sponsored activity, there is a \$100 per adult and \$25 per child registration fee. Your attendance form must be postmarked by March 24, 2008. Past-year survivors cannot register after March 24 and there will be no on-site registration for returning survivors in May.

ATTIRE FOR EVENTS:

Weather in May is usually mild. Dress is casual for the Candlelight Vigil, the National Police Survivors' Conference, the Troopers' Tour, the Picnic in the Park, and "C.O.P.S. Kids/Teens" activities. "Church clothes" are appropriate for the Memorial Service. Evenings can be cool; bring a jacket and umbrella.

FINDING SUPPORT FROM "SEASONED" SURVIVORS:

The National Police Survivors' Conference seminars are open to all survivors and affected co-workers (co-workers need not register, but can simply show up for the sessions) who wish to attend to find support and understanding from "seasoned" survivors and mental health professionals at the Conference. Conference attendees leave Washington, DC, with a greater understanding of the grief process and the support available through C.O.P.S. Attending the seminars and talking with other survivors is very healing.

DETAILS ON EVENTS:

Information contained in this invitation packet gives only the general details of National Police Week events. The January/February 2008 newsletter from Concerns of Police Survivors will have a center spread that can be removed from the newsletter and used as a reference packet for details regarding all planned events. A mailing in late April will provide all of the final details you will need for National Police Week 2008.

During National Police Week, at various locations throughout the conference hotels, "All Points Bulletins" will update you on details of events every day.

EARLY ARRIVALS FOR NATIONAL POLICE WEEK:

If you arrive in the Washington, DC, area before May 12, you need to know there are no planned activities for those days and no airport transportation. There are also no activities planned for May 12 other than airport pickup.

NATIONAL POLICE WEEK CHECK-IN:

National Police Week check-in is on Tuesday, May 13, from 9:00 a.m. to 5:00 p.m. and will reopen again at 7:00 a.m. on Wednesday, May 14, at the Hilton Alexandria Mark Center Hotel. On May 13 following check-in, survivors should attend a brief "orientation session". Orientation is held every hour on the hour. At check-in you will also be given a National Police Week name badge and program book. **WEAR YOUR NAME BADGE EVERYWHERE** for security purposes!

SPECIAL NEEDS:

Survivors are forewarned that there is a lot of required walking and/or standing during National Police Week. If there is a mobility problem with someone in your family, contact Grubb's Pharmacy, 202-543-4400 to arrange rental of medical equipment while at National Police Week. Contact Grubb's at least two weeks prior to your visit.

HAVE QUESTIONS:

If you have questions regarding any of the required information needed to complete the registration form or about the activities, contact numbers are provided on Page 3 of this invitation packet. Feel free to contact the National Office of Concerns of Police Survivors 573-346-4911 or email: cops@nationalcops.org or contact your local C.O.P.S. Chapter representative.

National Police Week

2008 Activities

Monday, May 12: Early Arrival Day	
9:00 A.M.- 6:00 P.M.	Airport pickup at Reagan Airport ONLY.
Tuesday, May 13: Official Arrival Day	
9:00 A.M.- 6:00 P.M.	Airport pickup at Reagan Airport ONLY.
9:00 A.M.- 5:00 P.M.	Conference Check-in and C.O.P.S. Kids/Teens Check-in at the Hilton Alexandria Mark Center Hotel.
4:30 P.M.- 11:00 P.M.	Buses run to the Candlelight Vigil and back to conference hotels.
8:00 P.M.	20 th Annual Candlelight Vigil at the National Law Enforcement Officers Memorial.
9:00 P.M.	Reading of newly-engraved names on the National Law Enforcement Officers Memorial.
Wednesday, May 14	
7:00 A.M.	Conference Check-in at the Hilton Alexandria Mark Center Hotel.
8:00 A.M.	Complimentary continental breakfast at the Hilton for survivors only .
8:15 A.M.- 6:30 P.M.	1st day of "C.O.P.S. Kids/Teens" activities for the children/stepchildren and minor-aged siblings of fallen officers ONLY.

8:15 A.M.- 5:00 P.M.	Childcare (ages 0-5) provided for children/stepchildren and siblings of the fallen officer ONLY.
9:00 A.M.- 4:00 P.M.	1st day of the National Police Survivors' Conference at the Hilton Alexandria Mark Center Hotel.
9:00 A.M.	Meeting at the Hilton for "Memorial Service Escort Officers."
10:00 A.M.- 12 Noon	Co-worker debriefing sessions at the Hilton.
12 Noon	Lunch for survivors attending seminars only .
4:30 P.M.	Meeting with the Fraternal Order of Police and for one representative of each 2007 surviving family at the Hilton, regarding alignment for the May 15 th Memorial Service.
7:15 P.M.- 9:15 P.M.	The "Troopers' Tour of the Capital" for 2007 survivors.
Thursday, May 15	
8:30 A.M.	Participating 2007 survivors gather in the Hilton Ballroom. - "Light fare" breakfast: Sponsored by the Fraternal Order of Police for 2007 survivors participating in Memorial Service will be provided once buses have been boarded.

National Police Week

2008 Activities continued

Thursday, May 15 continued	
12 Noon	27th Annual National Peace Officers' Memorial Service sponsored by the Fraternal Order of Police and its Auxiliary. Transportation to and from the conference hotels is provided. - Wreathlaying at the National Law Enforcement Officers Memorial immediately following the Memorial Service.
Friday, May 16	
8:00 A.M.	Complimentary continental breakfast at the Hilton for survivors only.
8:15 A.M.- 4:30 P.M.	2nd day of "C.O.P.S. Kids/Teens" activities for children/stepchildren and minor-aged siblings of fallen officers ONLY.
8:15 A.M.- 4:00 P.M.	Childcare (ages 0-5) provided for children/stepchildren and siblings of fallen officers ONLY.

9:00 A.M.- 2:30 P.M.	2 nd day of the National Police Survivors' Conference at the Hilton.
12 Noon	Lunch for survivors attending seminars ONLY.
1:45 P.M.	Installation of C.O.P.S. 2008-2009 National Board & Closing Ceremonies at the Hilton Ballroom.
2:30 P.M.	National Police Survivors' Conference ends.
4:30 P.M.	Transportation to C.O.P.S. "Picnic in the Park" begins from conference hotels.
5:00 P.M.- 9:00 P.M.	"Picnic in the Park"
Saturday, May 17: Official Departure Day	
Provide us with your travel arrangements so your hotel concierge will be able to schedule your shuttle to the airport for departure.	

If it is not possible for you to make the trip to Washington, DC, please know that your officer will be honored and remembered appropriately. Our thoughts and prayers will be with you during these days.

We do hope to see you in Washington!